



VENDOR PACKAGE

www.MuskokaMaple.ca



FESTIVAL

APRIL 21, 2018

Muskoka Maple Festival Vendor Rate Includes:

- A reserved booth space in the *Muskoka Maple Market*
 - Outdoor Muskoka Maple Market Located on Main Street (Centre St. to Brunel Rd.)
 - 4000 festival attendees in 2017
- Vendor listing on MuskokaMaple.ca & in Event Program

All applications & fees must be received no later than
Friday April 6th, 2018.

Please Note: A completed application does not guarantee a vendor space.
Muskoka Maple Festival will notify applicants of their status no later than
Monday, April 9th, 2018.

Please return completed applications by email to:

torin@huntsvillelakeofbays.on.ca

or by mail to:

Huntsville/Lake of Bays Chamber of Commerce

Box 5143

Huntsville, Ontario, P1H 2K5

For more information please contact:

Torin Suddaby

Event Coordinator

torin@huntsvillelakeofbays.on.ca - 705.789.4771



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Muskoka Maple Festival 2018 Vendor Terms & Conditions

Muskoka Maple Festival Vendor Market Hours Open to the Public

Saturday April 21st, 2018

9:00 a.m. to 4:00 p.m.

1. Set Up – Saturday 8:00 a.m.

You must arrive to set up no later than the specified time for set up. Vacant booth space will be offered to adjacent vendors. You must vacate the site by 5:00 p.m. Saturday, April 21st. Your site must be left clean of garbage and debris.

2. Hours of Operation - Vendors are expected to remain open for the duration of the festival rain or shine.

3. Inclement Weather - No refunds are given due to weather conditions. Our volunteers will assist when possible, however it remains the responsibility of the vendor to ensure their own success regardless of weather. Please be prepared.

4. Electricity – No electricity will be provided and no generators are permitted. If you are a unique vendor that requires power please contact Torin Suddaby at torin@huntsvillelakeofbays.on.ca.

5. Photography – As a participant in this event, you agree to allow Muskoka Maple Festival or their agents to photograph any part of your display. These photographs may be used in future to promote events in our community.

6. Sustainability Muskoka Maple Festival - As this event is following the Town of Huntsville Sustainability principles, all vendors are required to divert waste by the use of recyclable and/or reusable product packaging.

7. Indemnification – The vendor shall indemnify and save harmless Muskoka Maple Festival and their volunteers, performers, agents, and management etc. from all claims for loss damage or injury to persons or property caused by the vendor, his/her employees or customers for any injury or property damage. Everything brought to Muskoka Maple Festival property and premises by the vendor, shall be entirely at the risk of the vendor for any loss or damage in accordance with Canadian insurance laws.

8. Sales and Display Techniques – Muskoka Maple Festival is a family friendly event. Items of questionable character are not permitted. Vendors are expected to promote product and/or services that are relevant to the theme of the event. Questionable items are determined solely at the discretion of Muskoka Maple Festival and must be removed from view immediately upon notification. Refusal to do so is grounds for expulsion from the show and cancellation of contract.

9. Muskoka Maple Festival Policy – Should you choose to cancel, your vendor booth space is non refundable.

APPLICATION

2018 Muskoka Maple Festival Vendor Order Form

Type	Size	#	Price	Total
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Member Rate: (Valid for Muskoka Chambers of Commerce & Muskoka Tourism Members Only)

Maple Festival Vendor Space 10x10 _____ @ \$150 \$_____

Non-member Rate:

Maple Festival Vendor Space 10x10 _____ @ \$200 \$_____

Sub Total \$_____

HST 13% \$_____

Total Enclosed \$_____

- Application must include full payment by cheque made payable to the Huntsville/Lake of Bays Chamber of Commerce. Payments will be deposited on day of acceptance.
- Please include your business name on the cheque.
- Muskoka Maple Festival will make an effort to limit specific vendor services, however there is no guarantee of exclusivity.
- Please supply proof of insurance with your Festival application, naming The Town of Huntsville & the Huntsville/Lake of Bays Chamber of Commerce, as additional companies insured with \$2 million liability.
- You are responsible for all required permits.

Preference will be given to OMSPA, MTMA, Chamber, Huntsville Art Society & Muskoka Arts and Crafts members with a Muskoka business location who fit with the theme of the Muskoka Maple Festival.

Muskoka Maple Festival - Vendor Application and Contract

Please read all the terms and conditions provided in this package. The vendor agrees to all the terms set forth. This application shall become a binding contract only upon acceptance and confirmation by Muskoka Maple Festival. Vendor must sign and date to complete the application. You will be notified of your acceptance by a receipt issued and emailed after processing is complete.

I have read, understand and agree to all the terms and conditions

Name: _____

Business Name: _____

Address: _____ City: _____ Postal: _____

Phone: _____

Email: _____

Total Payment Included: \$ _____

Required Permits (Health & Fire if applicable) Included

Copy of Insurance Included

Please Provide Your Maple Source: _____

*For a full list of acceptable Maple Syrup providers please visit: www.muskokamaple.ca

Vendor Signature: _____ **Date:** _____

Muskoka Maple Festival

Signature: _____